



AGREEMENT
between
THE UNITED NATIONS
Office for the Coordination of Humanitarian Affairs (OCHA)
and
United Nations Development Programme

Article I. PROJECT SUMMARY

Project Title: Resilience building through livelihoods stabilization (hereinafter "the Project")

Project Number: TUR-17/3559/SA 2017/ER/UN/5352

Time frame: The Grant Agreement (hereinafter "the Agreement") shall commence upon signature by both parties (hereinafter the "Parties"), the date of the last signature thereof taking precedence, and expire after 9 months.

Location: Turkey

Grant amount: US\$ 600,056 (hereinafter "the Grant")

Agency: United Nations Development Programme

1. The present Agreement sets forth the general terms and conditions of the cooperation between the Office for the Coordination of Humanitarian Affairs (hereinafter referred to as "OCHA") and United Nations Development Programme (hereinafter referred to as "UNDP") in all aspects of achieving the Project objectives, as described in the Proposal and budget (Annex A).
2. UNDP will ensure that the Grant under the present Agreement shall not be used for purposes other than those described in Annex A hereinafter. UNDP shall administer the funds received under this Agreement in accordance with its regulations, rules, policies, procedures and directives.
3. UNDP shall be authorized to make variations not exceeding fifteen (15) per cent on any one budget category of the approved Project Budget, except "Staff and other personnel costs", provided that the total Project Budget allocated by OCHA is not exceeded. Any variations exceeding fifteen (15) per cent on any one budget category that may be necessary for the proper and successful implementation of the Project shall be subject to prior consultations with and approval in writing by the Humanitarian Coordinator. OCHA shall not be liable for any expenditure incurred in excess of its contribution as specified in this Agreement.

Article II. ADMINISTRATIVE COSTS

4. The total indirect Programme Support Costs of the Project shall not exceed the cumulative rate of 7% of the actual direct Project costs. All other direct costs incurred by UNDP in carrying out the activities for which it is responsible within the scope of the Project will be recovered as direct costs.

Article III. REPORTING

5. Substantive Reporting

5.1 If the Project is shorter than six (6) months, UNDP shall submit to OCHA a final substantive report using the template provided within two (2) months after the completion of the Project detailing achievements, constraints and impact with regard to the utilization of the Grant.

5.2 If the Project is six (6) months or longer, UNDP shall submit to OCHA a substantive progress report at mid-term of the implementation of the Project using the template provided, due one (1) month after mid-term, detailing achievements, constraints and impact with regard to the utilization of the Grant.

5.3 After the Project has been completed, UNDP shall submit to OCHA a final substantive report detailing achievements, constraints and impact with regard to the utilization of the Grant for the Project using the template provided. This final substantive report shall be submitted within two (2) months after the completion of the Project.

6. Financial Reporting

6.1 UNDP shall provide OCHA with an Interim certified Financial Statement, in line with Annex B (hereinafter the "Financial Statement") listing amounts received and expended under this Agreement every calendar year by 15 February until the submission of the final Financial Statement.

6.2 Upon completion of the project, UNDP shall provide OCHA with a final Financial Statement covering the period between inception and completion of the Project. This Financial Statement shall be due no later than 30 June of the following year.

6.3 Final Financial Statements shall be certified by a duly authorized designated official with delegated authority on financial matters.

6.4 UNDP will account for any interest income earned or accrued on the Grant in accordance with its own financial regulations and rules.

6.5 All Financial Statements shall be provided according to the template provided in Annex B.

6.6 In addition to the formal reporting requirements set out above, UNDP may be requested to provide OCHA with information on an informal basis subject to UNDP policy on information disclosure.

Article IV. PAYMENT INSTRUCTIONS

7. The Grant will be disbursed by OCHA, within ten working days after the receipt of the Agreement signed by both parties, to the following UNDP account:

Name of Bank: Bank of America
Address of Branch: 1401 Elm St., Dallas Texas 75202 USA
Full Account Number: 3752218309
Precise Denomination of the Account Holder: US\$
Account Title: UNDP Representative in Syria
IBAN: -

SWIFT:

BOFAUS3N

Article V. CORRESPONDENCE

8. All correspondence regarding the implementation of this Agreement, shall be addressed to:

**United Nations Office for the Coordination of
Humanitarian Affairs**

Trond Jensen, Head of Office
Turkey Cross Border
Fatih Mah., Cemil Alevli Cad.No. 54
Şehitkamil / Gaziantep

United Nations Development Programme

Samuel Rizk, country direct
United Nations Development Programme
Mezzeh, West Villas

PO Box 2317
Damascus, Syria Ghazzawi Street 8

Article VI. FORCE MAJEURE

9. The Agency shall inform OCHA of any unforeseen event beyond its control that makes the performance of obligations under this Agreement impossible in whole or in part, and the parties to this Agreement shall henceforth decide what arrangements, if any, shall be made to further implement or terminate the Agreement.

10. In the event of, and as soon as possible after the occurrence of, any cause constituting force majeure, the Agency shall give written and detailed notice to OCHA of such occurrence or change if the Agency is thereby rendered unable, wholly or in part, to perform its obligations and meet its responsibilities under this Agreement. The parties to this Agreement shall consult on the appropriate action to be taken, which may include termination of the Agreement, with either OCHA or the Agency, giving to the other at least seven days written notice of such termination

Article VII. RETURN OF UNSPENT FUNDS

11. If UNDP identifies a portion of the Grant that remain unspent at the end of the implementation period, it shall refund the unspent funds, including any interests accrued thereon, where applicable, within 30 days of submission of the final financial statement. Such refunds shall be reflected in the UNDP's final certified financial reports. Details of the bank account are as follows:

NAME OF ACCOUNT: UN GENERAL TRUST FUND ACCOUNT
ACCOUNT NUMBER: 485001969
NAME OF BANK: JP MORGAN CHASE BANK
ABA: 021000021
SWIFT CODE: CHASUS33
LOCATION: NEW YORK USA

Article VIII. SETTLEMENT OF DISPUTES

12. The Parties will use their best efforts to promptly settle through direct negotiations any dispute, controversy or claim arising out of or in connection with this Agreement or any breach thereof. Any such dispute, controversy or claim which is not settled within sixty (60) days from the date either Party notified the other Party of the nature of the dispute, controversy or claim and of the measures which should be taken to rectify it, will be resolved through consultation between the Executive Heads of the two Parties for final resolution. In cases involving a Fund or Programme, if this consultation does not lead to a resolution the matter will be referred to the UN Secretary-General for decision.

Article IX. AMENDMENTS

13. The present Agreement or its Annex(es) may be modified or amended only by written agreement between the Parties, at least 30 days prior to the Agreement end date.

Article X. TERMINATION

14. This Agreement, may, at any time, be terminated by either party by written notice to the other if, in its opinion, an event beyond its reasonable control occurs which makes it impossible to carry out its obligations under this Agreement. Termination shall be effective thirty days after receipt of the above notice.

15. The obligations assumed by the parties under this Agreement shall survive the termination of the Agreement to the extent necessary to permit the orderly conclusion of activities, the withdrawal of personnel, funds and property, the settlement of accounts between the parties hereto and the settlement of contractual liabilities that are required in respect of personnel, contractors, consultants or suppliers.

16. At the termination of the Project, any unexpended or uncommitted part of the Grant will be returned to OCHA, unless otherwise agreed in writing by the Parties.

AGREEMENT BY UNDP

17. UNDP certifies that the Project Proposal and its budget (see Annex A) are an accurate description of the proposed activities. UNDP, through the duly authorized signature below, accepts the terms of this Agreement.

DISBURSEMENT REQUEST

18. By signing this Grant Agreement UNDP requests the transfer of **US\$ 600,056 (US Dollars Six Hundred Thousand Fifty-Six)**, corresponding to 100% of the total Project budget of this Grant Agreement. The bank account indicated under "Article IV. Payment Instructions" shall be used for the disbursement.

Humanitarian Coordinator:

Signature: _____

Name: Ramesh Rajasingham
Title: Humanitarian Coordinator

Place: Turkey
Date: 24 May 2017

For UNDP

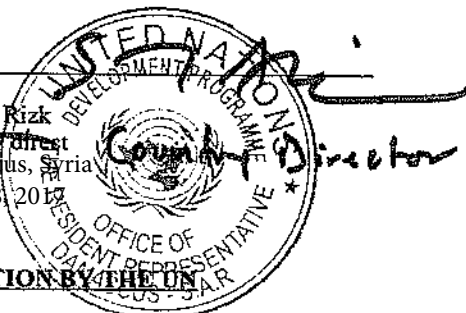
Signature: _____

Name: Samuel Rizk

Title: country director

Place: Damascus, Syria

Date: May, 28, 2017



CERTIFICATION BY THE UN

19. It is hereby certified that the activities described in this document are consistent with OCHA's policies and the objectives of the Trust Fund for Disaster Relief. OCHA, through the duly authorized signature below, accepts the terms of this Agreement.

Approved by:

Signature: _____

Name: Barnaby Jones

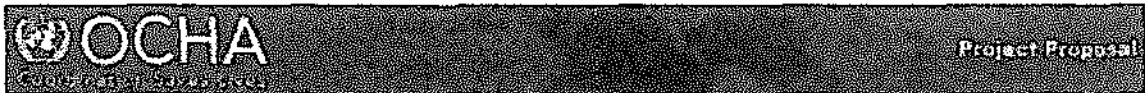
Title: Executive Officer, Administrative Services Branch, OCHA

Place: New York

Date:

Annex A

The proposal (Project Proposal) and the budget (Budget and Financial Reporting Tool) for the Project as submitted by the Recipient Agency and approved by the Humanitarian Coordinator are an integral part of this Agreement and shall be annexed herewith.



Requesting Organization : United Nations Development Programme

Allocation Type : Standard Allocation

Primary Cluster	Sub Cluster	Percentage
Early Recovery		100.00
		100

Project Title : Resilience building through livelihoods stabilization

Allocation Type Category :

OPS Details

Project Code : Fund Project Code : TUR-17/3559/SA 2017/ER/UN/5352

Cluster : Project Budget in US\$: 600,056.00

Planned project duration : 9 months **Priority:**

Planned Start Date : 01/06/2017 **Planned End Date :** 28/02/2018

Actual Start Date: 01/06/2017 **Actual End Date:** 28/02/2018

Project Summary : Project Summary : The crisis in Syria is now entering its seventh year and the humanitarian situation on the ground continues to deteriorate. Multiple displacement, instability, disruption to livelihoods, hyperinflation and destruction of infrastructure have combined to create a situation where families are finding it increasingly difficult to support themselves.

The key objectives in the 2017 Humanitarian Response Plan are to: i) save lives and alleviate the suffering of the most vulnerable people; ii) enhance the prevention, mitigation and response to protection needs; and iii) increase resilience, livelihoods and access to basic services. Under the third objective, the Early Recovery and Livelihoods Sector will continue to follow its main objectives of supporting resilience building efforts for Syrians and their communities to overcome the negative consequences of the crisis and to ensure decent living conditions for affected Syrian across the country.

In this context, humanitarian actors at all levels have acknowledged the need to invest more in protecting and reestablishing livelihoods. It requires three-pronged strategy: the formulation of a strategy; the strengthening of NGO capacity to support the design and delivery of livelihoods interventions; and a pilot to test effective and innovative livelihoods approaches, which can then further inform the livelihoods strategy.

This proposal is thus designed in line with the two related HRP and ERL objectives to : 1) Increase resilience and livelihoods opportunities and affected people's access to basic services (The HRP 2017, Strategic Objective 3); and 2) Stabilize Livelihoods of vulnerable households stabilized through the pilot interventions, in parallel to enhancing NGO capacity and the designing of a livelihoods strategy.

These objectives will be achieved through developing, in partnership with NGOs, a livelihoods strategy within the ERL Sector for the Gaziantep Hub and specifically for the geographical area covered by the partners/hub, and at pilot-testing, through small grants to five NGOs, the implementation of the strategy. The proposal also includes some livelihoods research, to enhance the understanding of the situation and to inform the formulation of the envisaged livelihoods strategy. This strategy would be coherent with and complementary to the overall Early Recovery and Livelihoods (ERL) strategy, objectives, projects and partners of the ERL sector in the 2017 Humanitarian Response Plan (HRP). Through the close association of NGOs in the design, implementation and monitoring/evaluation of the strategy, the capacities of NGOs with respect to livelihoods programming will be strengthened. The strategy will be re-visited at the end of four-month implementation to reflect the latest first-hand information and experience, and the lessons learned through the implementation.

Direct beneficiaries :

Men	Women	Boys	Girls	Total
500	500	0	0	1,000

Other Beneficiaries :

Beneficiary name	Men	Women	Boys	Girls	Total
Host Communities	250	250	0	0	500
Internally Displaced People	250	250	0	0	500

Indirect Beneficiaries :

500 male
500 women
2,000 boys
2,000 girls
total 5,000

Catchment Population:

The proposal targets five communities (North Aleppo, Idlib, Hasake) through small grants to five NGOs. The average of major municipalities or cities of these governorates are about 125,000 people. Therefore, catchment population is estimate about 400,000.

Link with allocation strategy :

The proposal is in line with the third objective of the 2017 HF standard allocation: Increase resilience and livelihood opportunities as well as improve affected people's sustained access to basic social services and to bolster household- and community-level resilience to shocks. In addition, this proposal is closely linked to Outcomes 2 and 3 in the Strategic Framework Focus Area 2: Restoring and expanding more responsive essential services and infrastructure, and to the 2016-2017 UNDP Country Programme 2016-2017 Outcome 1: Households and communities benefit from sustainable livelihood opportunities, including economic recovery and social inclusion, and Outcome 2: Basic and social services and infrastructure restored, improved and sustained to enhance community resilience. The proposal also contributes to Early Recovery and Livelihood Sector Objectives 1, 2 and 3 and the Sector's overall strategy that aims to enhance the resilience of displaced persons, their host communities and returnees through the rehabilitation and maintenance of social and basic services and infrastructure. It also aims to restore disrupted livelihoods, mainly focusing on socio-economic recovery and stabilization of affected individuals and communities.

Sub-Grants to Implementing Partners :

Partner Name	Partner Type	Budget in US\$
5 Early recovery sector partner will be identified among the ER sector members.	National NGO	482,500.00
		482,500.00

Other funding secured for the same project (to date):

Other Funding Source	Other Funding Amount
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Organization focal point :

Name	Title	Email	Phone
Francesco Baldo	ER sector coordinator	Francesco.baldo@undp.org	+905350479231
Akiko Suzuki	Deputy Country Director	Akiko.suzaki@undp.org	+963-958880103

BACKGROUND

1. Humanitarian context analysis

Entering into its seventh year, the Syria crisis cause massive economic and social impact inside Syria. In 2016, an estimated 13.5 million people, including six million children needed assistance. Nearly every community in the country has taken in internally displaced Syrians, both skilled and willing to work, that cannot find economic opportunities in their new locations. Gross Domestic Product (GDP), which in 2010 stood at \$60.2 billion, dropped by the end of 2015 to \$27.2 billion. The total losses incurred between 2011 to 2015 are estimated at \$259.6 billion; destruction of housing and infrastructure is estimated at around \$90 billion; the total area under cultivation has fallen by 40% and one third of the population inside Syria is food insecure.

Extreme poverty had fallen between 1997 and 2009 from 12.4% to 8.7 %, but is now back to over 80% 13.5 million need humanitarian assistance and 12.1 million lack adequate access to water. Around half of Syrian's hospitals have serious damage. Thousands of schools have ceased to operate and an estimated 2.7 million school-age children are out of school inside and outside Syria with the rate of primary enrolment down from nearly 100 % in 2010 to 60% in 2016.

By the end of 2014, about 82.5 % of the population was living below the poverty line. Over 60 % are extremely poor, and the unemployment rate reached 57.7 % (2014). More than 60% of the labour force (about 3.5 million) is unemployed with about 3 million having lost their jobs because of the conflict.

The situation in the North Syria indicates that maintaining reasonable consumption of goods and services has become increasingly difficult over the past two years due to multiple and diverse shocks, resulting in continued movement of people, volatility in prices and shrinking labour opportunities. External issues of border closures and a moving conflict have restricted commodity movements and opportunities for migration. More households are increasingly reliant on labour and petty trade as survival strategies however overall the number of available labour days has decreased. In response to households reduced purchasing power a variety of negative coping mechanism have emerged impacting differently the livelihood of men, women, boys and girls, such as child labour; engagement in armed groups, early marriage amongst others. These trends reflect the reality that people in the North have exhausted their ability to respond to continued shocks and are unable to meet their baseline expenditure requirements.

2. Needs assessment

The proposed approach is designed based on the available needs assessments recently undertaken and related to the area covered by the hub (such as "Understanding Livelihoods in Northern Syria" by Save the Children; "Food Security and Livelihoods Assessment" by FAO). These existing assessments indicate (see also above under "Context" that the situation in these areas clearly shows that maintaining reasonable consumption of goods and services has become increasingly difficult over the past two years due to multiple and diverse shocks, resulting in continued movement of people, volatility in prices and shrinking labor opportunities. External issues of border closures and a moving conflict have restricted commodity movements and opportunities for migration. More households are increasingly reliant on labor and petty trade as survival strategies however overall the number of available labor days has decreased. In response to households reduced purchasing power a variety of negative coping mechanism have emerged such as child labor; engagement in armed groups, early marriage amongst others. These trends reflect the reality that people in the North have exhausted their ability to respond to continued shocks and are unable to meet their baseline expenditure requirements.

There is a common recognition that a comprehensive livelihoods assessment is necessary to inform strategic interventions that can stabilize livelihoods and build sustainable livelihoods in the North. In this regard, this proposed approach aims a undertaking limited additional assessments on issues not covered by the above recent studies, so as to inform the strategy and subsequent design of pilot livelihoods interventions. These livelihoods interventions will also collect the first-hand information on the ground, best practices and lesson learned, which will be collected by the ERL sector for updating the understanding of the needs and revisiting the livelihoods strategy for the future interventions by the sector members.

3. Description Of Beneficiaries

In line with Do-No-Harm principle, the beneficiary targeting will follow two sets of criteria:

- (a) Eligibility Criteria (to shortlist the applicants): i) Unemployed; ii) Age: 22 to 50; iii) Gender and iv) Living in the targeted municipality
- (b) Selection Criteria (to prioritize vulnerable and needy applicants and develop the final list of selected beneficiaries).

With respect to emergency employment:

- Candidates who are breadwinners of households, in particular women-headed households.
- Candidates who are Persons with Disabilities
- Candidates from households adopting negative coping mechanisms, including child labour.

With respect to enterprise recovery:

- Micro enterprises that are at risk of closing because of insufficient resources (female and male owned)
- Micro enterprises that have the ability of generating additional employment opportunities if adequately supported (female and male owned)

The eligibility and selection criteria will be based on parameters relating to gender, age, vulnerability, poverty, commitment, residual resilience, entrepreneurship capacity, related both to emergency employment creation which aims at the immediate creation of temporary jobs, where predominantly unskilled labor is employed to carry out labor-intensive public works schemes or other short-term activities prioritized by crisis affected communities; and to enterprise recovery which supports employment creation through the quick recovery of small businesses and micro-enterprises that lost productive assets during the conflict. The objective is to support local entrepreneurs to generate income through self-employment that can generate additional employment opportunities for unskilled workers. This support usually comes in the form of 'start-up grants' or 'start-up packages' to local entrepreneurs who have lost some or all their livelihoods assets but usually have some work experience or remaining assets that can be used or reactivated in livelihoods activities with short production and sales cycles. The term 'start-up grant' refers to seed money or capital that is provided to local entrepreneurs for the purpose of reestablishing or jumpstarting income-generating or entrepreneurial endeavors.

4. Grant Request Justification

Humanitarian actors at all levels have acknowledged the need to invest more in protecting and reestablishing livelihoods in the areas covered under the hub where accessibility has been a challenge. It requires the formulation of a strategy; the strengthening of NGO capacity to support the design and delivery of ongoing or new livelihoods interventions; and a possibility to test effective and innovative livelihoods approaches. This proposal with seed funding will enable the ERL sector to develop a livelihoods strategy based on the piloted livelihoods interventions and lessons learned and insightful data gained through the implementation of the pilots.

NGOs will be selected by the ERL Sector with a set of selection criteria such as: NGOs who have ongoing livelihoods interventions with field presence in the North; secured access to the project areas; security and safety measures in place; existing local partnerships; and proven monitoring capacity.

5. Complementarity

This proposal aims at developing, in partnership with NGOs, a livelihoods strategy within the ERL Sector for the Hub and at pilot-testing, through small grants to NGOs, the implementation of the strategy. This strategy would be coherent with and complementary to the overall Early Recovery and Livelihoods (ERL) strategy, objectives, projects and partners of the ERL sector in the 2017 Humanitarian Response Plan (HRP). Through the close association of NGOs in the design, implementation and monitoring/evaluation of the strategy, the capacities of NGOs with respect to livelihoods programming will be strengthened.

UNDP will also ensure that UNDP's ongoing early recovery efforts will complement the above process. Through its socio-economic recovery programme and area-based approach, UNDP focused on business revival, job creation, distribution of productive assets & vocational training. In 2016, 102 micro-to-small businesses were revived/ established through UNDP interventions; UNDP provided 9,485 monthly job opportunities for crisis-affected people out of which 4,093 were females; 1,787 affected youth received vocational training and 1,227 people with disabilities were reached by a wide spectrum of specific/cross-cutting activities tailored to respond to their basic needs within this programme. There are cumulative lessons learnt and best practices that UNDP can offer in designing a livelihoods strategy and in enhancing the capacity of NGOs.

LOGICAL FRAMEWORK

Overall project objective

To contribute to increase resilience and livelihoods opportunities and affected people's access to basic services.

Early Recovery

Cluster objectives	Strategic Response Plan (SRP) objectives	Percentage of activities
Objective 2: Restore disrupted livelihoods for strengthened social protection and positive coping mechanisms of affected people and vulnerable groups relates to SO3	Strategic Objective (SO) 3: Increase resilience and livelihood opportunities and affected people's access to basic service	100
Contribution to Cluster/Sector Objectives : <ol style="list-style-type: none"> 1. A better common understanding of livelihoods issues and challenges; 2. A comprehensive and shared strategy for livelihoods and resilience, and which contributes to coordinated action; 3. The initiation of 5 innovative pilot interventions to test and further improve the livelihood strategy; 4. A growing number of NGOs partners and donors adopting the strategy with a strengthened capacity to contribute to the implementation of a coordinated and strategic livelihoods program 		

Outcome 1

In the areas covered by the hub, livelihoods of vulnerable households stabilized through the pilot interventions, in parallel to enhanced NGO capacity and a livelihoods strategy designed

Output 1.1

Description

A livelihoods assessment (desk review) conducted to inform the strategy and subsequent design prototype livelihoods interventions

Assumptions & Risks

ER partners are willing to share detailed results of livelihood assessments suitable candidates for the desk review not available.

Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle Target
			Men	Women	Boys	Girls	
Indicator 1.1.1	Early Recovery	Comprehensive livelihood strategy formulated and endorsed by ER sector members					0

Means of Verification :

Indicator 1.1.2	Early Recovery	Comprehensive livelihood strategy formulated and endorsed by ER sector members					0
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Means of Verification : ER sector

Indicator 1.1.3	Early Recovery	Comprehensive livelihood strategy formulated and endorsed by ER sector members					0
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Means of Verification :

Activities

Activity 1.1.1

Standard Activity : Not Selected

Collect available data and information related to livelihoods situation in the North, and undertake a rapid secondary data review to inform the initial strategy formulation

Activity 1.1.2

Standard Activity : Not Selected

Design pilot livelihoods interventions based on the assessment (livelihoods support including cash for work for rehabilitation of key infrastructure; provision of productive assets; vocational and entrepreneurial training for income generation activities development of micro business plans etc.)

Activity 1.1.3

Standard Activity : Not Selected

Identify capacity building needs for NGOs and conduct training by ERL Sector for the livelihoods support implementation

Activity 1.1.4

Standard Activity : Not Selected

Select NGOs members of the ERL sector to receive capacity support for the purpose of implementing the pilot livelihoods interventions

Output 1.2

Description

Pilot livelihoods interventions implemented with NGOs.

Assumptions & Risks

Conducive environment for the implementation of livelihood prototype activities.

Minimum level of access and security in the project areas

Risks: sudden deterioration of the security situation that require to stop the livelihood activities.

Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.2.1	Early Recovery	Number of people employed in basic and social infrastructure and services	250	250	0	0	500

Means of Verification :

indicator 1.2.2	Early Recovery	. Number of people employed in the restoration of local businesses, shops, markets and workshops	250	250	0	0	500
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Means of Verification :

Activities

Activity 1.2.1

Standard Activity : Not Selected

Develop a monitoring framework with key indicators to thoroughly follow up the implementation of the pilot projects

Activity 1.2.2

Standard Activity : Not Selected

Implement the pilot livelihoods interventions (of which duration is not expected to exceed 4 months)

Activity 1.2.3

Standard Activity : Not Selected

Update ERL partners during the fortnightly meetings of ER sector to present and analyze project implementation progress in the agreed monitoring framework, to stimulate discussion and contribute to the formulation (and updating) of the livelihoods strategy

Output 1.3

Description

Livelihoods Strategy based on the analysis of data, best practices and lessons learnt collected from the implementation of pilot livelihoods interventions updated, presented and adopted by the ER sector.

Assumptions & Risks

ER sector stakeholders endorse the livelihood strategy

Donors recognize the validity of the livelihood strategy and fund accordingly

Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.3.1	Early Recovery	Comprehensive livelihood strategy formulated and endorsed by ER sector members					0

Means of Verification : ER sector

Activities

Activity 1.3.1

Standard Activity : Not Selected

Conduct a workshop to analyze if and how the pilot livelihood interventions worked or did not work); first-hand data/information related to livelihoods situation; lessons learnt and good practices; and ideas for scaling up livelihoods interventions

Activity 1.3.2

Standard Activity : Not Selected

Update and finalize the livelihoods and recovery strategy by the ERL Cluster

Activity 1.3.3

Standard Activity : Not Selected

Through the ERL Sector and specifically in relation to this HF-funded project related to livelihoods and resilience, provide a forum for a regular interaction of sector partners with respect to livelihoods programming

Additional Targets :

M & R

Monitoring & Reporting plan

The proposed approach emphasizes on-time monitoring and reporting to ERL Sector to thoroughly follow up on the implementation. The project will develop a monitoring framework with results-oriented information management system with the following objectives:

- o Greater accountability for resources allocated and efforts made in promoting sustainable livelihoods in the targeted communities
- o Greater opportunities for management decisions informed by reliable data)
- o Greater opportunities to learn lessons (almost in real time) and influence programming and implementation with evidence based information.
- o Capacity development of NGOs on sound program and project management including soft (project management tools, learning, knowledge, etc.) and hard (M&E system) components.

This monitoring framework will allow ERL sector and UNDP to assess the impacts of activity, output and outcome levels, which will be captured in the below reports and evaluation:

- o Issue Log: An issue log shall be activated and updated by the ERL Sector.
- o Risk Log: A risk log shall be activated and will be regularly updated by the ERL Sector.
- o Review Meetings: the ERL Sector Coordinator in collaboration with the livelihood specialist will update the ERL sector on the progress of the pilot projects during the sector meetings twice a month and follow up on the recommendations and decisions taken in the meetings.
- o Lessons Learnt: A project lessons-learned log shall be activated and regularly updated by the ERL Sector.
- o Review: Project performance will be reviewed upon completion of the project.
- o The final report will be submitted (together with the financial report).

Workplan

Activitydescription	Year	1	2	3	4	5	6	7	8	9	10	11	12
Activity 1.1.1: Collect available data and information related to livelihoods situation in the North, and undertake a rapid secondary data review to inform the initial strategy formulation	2017						X						
	2018												
Activity 1.1.2: Design pilot livelihoods interventions based on the assessment (livelihoods support including cash for work for rehabilitation of key infrastructure; provision of productive assets; vocational and entrepreneurial training for income generation activities development of micro business plans etc.)	2017						X						
	2018												
Activity 1.1.3: Identify capacity building needs for NGOs and conduct training by ERL Sector for the livelihoods support implementation	2017						X	X					
	2018												
Activity 1.1.4: Select NGOs members of the ERL sector to receive capacity support for the purpose of implementing the pilot livelihoods interventions	2017							X					
	2018												
Activity 1.2.1: Develop a monitoring framework with key indicators to thoroughly follow up the implementation of the pilot projects	2017							X	X				
	2018												
Activity 1.2.2: Implement the pilot livelihoods interventions (of which duration is not expected to exceed 4 months)	2017									X	X	X	X
	2018												
Activity 1.2.3: Update ERL partners during the fortnightly meetings of ER sector to present and analyze project implementation progress in the agreed monitoring framework, to stimulate discussion and contribute to the formulation (and updating) of the livelihoods strategy	2017						X	X	X	X	X	X	X
	2018	X	X										
Activity 1.3.1: Conduct a workshop to analyze if and how the pilot livelihood interventions worked or did not work; first-hand data/information related to livelihoods situation; lessons learnt and good practices; and ideas for scaling up livelihoods interventions	2017												
	2018	X	X										
Activity 1.3.2: Update and finalize the livelihoods and recovery strategy by the ERL Cluster	2017												
	2018		X										
Activity 1.3.3: Through the ERL Sector and specifically in relation to this HF-funded project related to livelihoods and resilience, provide a forum for a regular interaction of sector partners with respect to livelihoods programming	2017						X	X	X	X	X	X	X
	2018	X	X										

OTHER INFO

Accountability to Affected Populations

Enlarge the engagement of youth, women and PwDs in socio-economic recovery is one of the key approaches implemented by UNDP to strengthening more positive coping mechanisms with the crisis. UNDP is also implementing its area-based comprehensive approach to maximize its impact to improve affected people's living conditions and self-resilience. In this regard, this current proposal suggests an innovative and effective working mechanism to ensure the outreach to the vulnerable households and micro enterprises in the North. On-time data collection and rigorous monitoring will allow UNDP and the ERL sector to effectively respond to the growing needs of affected people within the ongoing dynamics of the crisis and continuous movement of IDPs.

Having applied humanitarian principles including the do-no-harm principle and gender-sensitive approach and collecting disaggregated data by age and sex are in place, the ERL Sector will provide a forum for a regular interaction of sector partners with respect to livelihoods programming. Accountability for results will be a joint effort conducted by all related partners ensuring accountability.

NGOs will be selected by the ERL sector with a set of selection criteria and beneficiary selection criteria standardized across five selected NGOs.

The different approach this project follows is based on the continuous involvement of the partners in suggesting, designing and eventually implementing the activities, but also in better understanding the livelihood needs and in participating in the design of an evidence-based livelihoods strategy.

Implementation Plan

This proposed approach will be implemented by the ER sector with UNDP's leadership as the sector lead through the below implementation process:

- 1) Livelihoods assessment with available data and information;
- 2) Develop, in partnership with NGOs, a livelihoods strategy within the ER Sector for the Hub;
- 3) Pilot-testing the implementation of the strategy by the five selected NGOs with small grants to these NGOs.

This strategy would be coherent with and complementary to the overall Early Recovery and Livelihoods (ERL) strategy, objectives, projects and partners of the ERL sector in the 2017 Humanitarian Response Plan (HRP). At the end of the livelihoods interventions, the ERL sector will conduct a workshop to analyze if and how the prototype livelihood interventions worked; first-hand data/information related to livelihoods situation; lessons learnt and good practices; and ideas for scaling up livelihoods interventions, and further update and finalize the livelihoods and recovery strategy by the ERL sector in the hub. The agreed strategy will become the ER sector point of reference for livelihood intervention in the framework of the ER activities for the ER partners.

Coordination with other Organizations in project area

Name of the organization	Areas/activities of collaboration and rationale
All ER sector members	The coordination will be ensured by the ERL sector both by direct engagement with the ERL members and the coordination with the other clusters operating in the hub.

Environment Marker Of The Project

A: Neutral Impact on environment with No mitigation

Gender Marker Of The Project

2a- The project is designed to contribute significantly to gender equality

Justify Chosen Gender Marker Code

The assessment will look at how the crisis is affecting in a different way the livelihood of female, male, boys and girls. An average of 50 % of the project target groups will be women and youth with focus on skilled workers and vulnerable youth, and families with female headed households (FHH) and people with disability (PWD).

The monitoring framework for all activities to be implemented by the selected NGOs is designed with key indicators disaggregated by target groups, gender, and age including UNSCR 1325 Indicator 18 "No. of beneficiaries (sex-disaggregated) provided with grants and in-kind support (monetary equivalent)".

The selection of micro enterprises to be supported with micro grants and the development of business plans will aim at a gender balance approach also to analyze the different opportunities that a female lead micro enterprise can provide to generate jobs for skilled and unskilled females.

The selection criteria of NGOs will include that activities are designed as gender-sensitive and empower women through encouraging them to participate in different community-based livelihoods activities. A livelihoods strategy will be developed based on the gender-disaggregated data with a focus on women's economic empowerment, turning women as productive members of the society and socio-economic recovery.

Protection Mainstreaming

UNDP has developed a specific approach targeting PWDs, to ensure their inclusion in livelihood support activities such as emergency employment, income generating scheme and cash for work in addition to implement environment enabling activities to support PWDs accessibility.

Also, awareness raising of key protection topics such as GBV, child labour, PWDs will be integrated as part of the livelihoods interventions. The monitoring framework will include key indicators to capture the protection impacts.

Country Specific information

Safety and Security

Escalation of the security situation in is a continuing challenge. However, risks can be managed by monitoring indicators of escalation, liaising with DSSS and local counterparts, and by increasing the number of partnerships for project implementation, monitoring and supervision.

The proposed approach will allow UNDP to expand local partnerships, ensuring remote management on time, in addition to developing and managing partnerships with the private sector at the local level. Collecting and maintaining an in-depth follow-up and analysis of work progress twice a month by the ERL sector, and with the participation of ERL partners, will also allow the ERL sector to remain continuously informed of the situation 'on the ground'.

Access

Escalation of the security situation has been a challenge for all humanitarian actors. In response to increase needs of livelihoods support to these areas, this proposed approach is designed to pilot impactful livelihoods interventions by NGOs who have access, but ensuring that this is done within the framework of an agreed and impact-oriented livelihoods strategy.

The selection of NGOs will be done with key criteria including whether they have demonstrated access to the areas covered under this proposed project.

The operation will at the same time obtain first-hand information about the situation on the ground, lessons-learned and dos and don'ts. It will also identify, test and increase key local partnerships to ensure accessibility for future programme expansion.

BUDGET

Code	Budget Line Description	D / S	Quantity	Unit cost	Duration Recurrence	% charged to CHF	Total Cost
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1. Staff and Other Personnel Costs

1.1	Project manager livelihood specialist	D	1	4,500.00	9	100.00	40,500.00
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Turkey

1. Support designing and planning of a livelihoods strategy and implementation framework of livelihoods activities in the North Syria;

- Technically contribute to the livelihoods assessments, considering specific conditions in the North Syria;
- Map, identify and prioritize livelihoods and employment approaches and models based on the assessment. This includes: short-term employment creation through cash for work and mid-to long-term employment creation such as entrepreneurship development, business support, and active labor market programmes;
- Support the development of a livelihoods strategy based on the assessment in coordination with the ER Sector based in Damascus and the livelihoods portfolio of UNDP Syria CO;
- Design an implementation framework based on the drafted livelihoods strategy, including the identification of priority areas and NGO selection criteria etc.;
- Support the selection of NGOs based on the selection criteria and submitted proposals through the ER Sector; and
- Develop the overall implementation work plans and budgets.

2. Provide livelihoods technical support to NGOs in the implementation of livelihoods activities to ensure timely delivery of the planned results:

- Identify the capacity needs of NGOs in implementing and scaling up the implementation of livelihoods activities;
- Design and implement the necessary training to the ER Sector members;
- Map, identify and prioritize potential partners and actors for the future scaling up of the livelihoods implementation in the North Syria;
- Contribute to the design, collection, modeling, aggregation and statistical analysis of data relating to performance in coordination with information management and M&E officer to inform the revision of the livelihoods strategy;
- Contribute to strategic and analytical guidance to senior management on strategic decisions to improve strategic planning and livelihoods programme implementation in the North Syria.

3. Support monitoring and evaluation of the implementation of livelihoods activities by NGOs under the ER Sector, and the revision of the livelihoods strategy:

- Support the establishment of effective mechanisms for monitoring, collecting on-time data from the implementation and reporting against the Pillar III of the Humanitarian Response Plan;
- Keep abreast of the implementation of livelihoods activities, and provide necessary and timely actions in coordination with the ER Sector;
- Conduct the evaluation and identify the appropriate modality of implementation and partnerships for various livelihoods; and
- Conduct workshops in the ER Sector to revisit the livelihoods strategy for the North Syria including short-term employment creation; entrepreneurship development; vocational training and other thematic-focused interventions (SMEs development; business development services, women's economic empowerment, socio-economic integration of Persons with Disabilities).

4. Knowledge management, systems design and development:

- Provide advice on effective use of technology for performance monitoring and reporting, and actively dialogue with ER members; and
- Contribute to the effective use, timely and clear communication and dissemination of data and evaluative evidence analytics and performance monitoring products on the livelihoods implementations in the North, for lesson learning to inform policy and programming for the future.

1.2	M&E specialist IMO officer	D	1	3,500.00	9	100.00	31,500.00
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Turkey

1. Data analytics and evidence-based research to inform decision making:

- Design an overall monitoring framework based on the identified key indicators;
- Perform analytics and research based on performance, data and other evidence focused on the designed monitoring framework in order to inform Early Recovery sector decision making on time;
- Generate innovative new approaches to data capture, analysis and research on results and performance of NGOs implementing livelihoods activities in the North Syria;
- Contribute to developing, monitoring and performance analytical models.

2. Data analysis, monitoring and reporting on performance against the Humanitarian Response Plan:

- Contribute to the design, collection, modeling, aggregation and statistical analysis of data relating to performance against the Pillar III of the Humanitarian Response Plan;
- Contribute to data collection, modeling, aggregation and statistical analysis of data from a variety of organizational sources for ER sector to develop a livelihoods strategy;
- Contribute to data collection, modeling, aggregation and statistical analysis of data from the field to learn lessons, draw conclusions and provide results for learning and for performance management, reporting and responding to findings from external surveys and assessments;
- Contribute to strategic and analytical guidance to senior management on strategic decisions to improve strategic planning and livelihoods programme implementation in the North Syria;
- Liaise with Information Management Specialist of UNDP Syria on indicator design / disaggregation, data collection and analysis to ensure timely, efficient and consultative inputs into performance analytics, monitoring and reporting products.

3. Support on data analysis and performance monitoring:

- Provide advice on use of data and evidence e.g. on robust data sources (international datasets, national systems, etc) and how to design SMART indicators as well as indicator methodologies for data collection/analysis; and
- Contribute to the design and provision of training for members of ER sector based in Gaziantep as needed.

4. Knowledge management, systems design and development:

- Provide advice on effective use of technology for performance monitoring and reporting, and actively dialogue with ER sector members; and
- Contribute to the effective use, timely and clear communication and dissemination of data and evaluative evidence analytics and performance monitoring products on the livelihoods implementations in the North, for lesson learning to inform policy and programming for the future.

Section Total 72,000.00

2. Supplies, Commodities, Materials

2.1 Consumables D 3 233.3 9 100.00 6,300.00

Turkey, stationary, communication material,

Section Total 6,300.00

3. Equipment

NA NA NA 0 0.00 0 0 0.00

NA

Section Total 0.00

4. Contractual Services

NA NA NA 0 0.00 0 0 0.00

NA

Section Total 0.00

5. Travel

NA NA NA 0 0.00 0 0 0.00

NA

Section Total 0.00

6. Transfers and Grants to Counterparts

6.1 Grants to selected NGOs (pilot projects) D 5 96.50 1 100.00 482,500.00

the selection process will start as soon as the livelihood specialist will be on board, the selection criteria of the partner will be developed in collaboration with the ER members during the course of the June 2017 Er sector meeting, following that the sector review committee will issue a call for interest and will evaluate the proposal received, 5 partners will receive 96,500 US\$ to implement the 5 pilot grants. Each grant will be designed with a similar number of beneficiaries both to emergency employment and enterprise recovery. At least 80% of the grants will be utilized to provide support to the beneficiaries. the different modalities CFW and support to microenterprises will be piloted with a ration of 35% cash for work and 45% to support of business plan. the total number of CFW and business support will be similar in each area to have a comparability of data. each grant will include for a max of 20% implementation cost (each partners will propose costs related to the implementation of the pilots, the cost will cover only costs related to human resources and logistic related to the implementation of the pilots including the most important aspect of data collection) each grant will directly benefit between 80 and 100 beneficiaries for a total between 400 and 500 direct beneficiaries

Section Total 482,500.00

7. General Operating and Other Direct Costs

NA	NA	NA	0	0.00	0	0	0.00
	NA						
	Section Total						0.00
SubTotal			10.00				560,800.00
Direct							560,800.00
Support							
PSC Cost							
PSC Cost Percent							7.00
PSC Amount							39,256.00
Total Cost							600,056.00

Project Locations

Location	Estimated percentage of budget for each location	Estimated number of beneficiaries for each location					Activity Name
		Men	Women	Boys	Girls	Total	
Aleppo ???	34	167	167			334	
Al-Hasakeh ??????	33	166	166			332	
Idlib ????	33	167	167			334	

Documents

Category Name	Document Description
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Annex B

Financial Statement for Funds Received from the Turkey Humanitarian Pooled Fund

Implementing Partner: United Nations Development Programme
 Project Title: Resilience building through livelihoods stabilization Project Reference #: TUR-17/3559/SA
 2017/ER/UN/5352
 Period covered from 20XX to 20XX

Please check a box : Interim Final

